



LANCASHIRE ELECTED LOCAL POLICING BODY

POLICE AND CRIME COMMISSIONER

CODE OF CONDUCT

1 INTRODUCTION

- This Code applies to me in the office of Police and Crime Commissioner when acting or representing to act in that role.
- This code does not apply when I am acting in a purely private capacity.
- I have adopted this code and have agreed to abide by its provisions.
- The Policing Protocol¹ provides that all parties will abide by the seven principles set out in Standards in Public Life: First Report of the Committee on Standards in Public Life known as — the "Nolan Principles".
- I agree to abide by the "Nolan Principles" which are set out below:

2 THE SEVEN PRINCIPLES OF PUBLIC LIFE (NOLAN PRINCIPLES)

- **SELFLESSNESS**

Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

- **INTEGRITY**

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

¹ The Policing Protocol Order 2011 No. 2744

- **OBJECTIVITY**

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

- **ACCOUNTABILITY**

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

- **OPENNESS**

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

- **HONESTY**

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

- **LEADERSHIP**

Holders of public office should promote and support these principles by leadership and example.

3 GENERAL OBLIGATIONS

I agree:

(a) To treat others with dignity and respect.

(b) Not to use bullying behaviour or harass any person.

(c) Not to conduct myself in a manner which:-

(i) is contrary to the Policing Protocol or any other legal requirement relevant to my role, and/or

(ii) could reasonably be regarded as bringing my Office into disrepute.

(d) To respect the impartiality of officers and not to obstruct or interfere with any officer who may be discharging any responsibilities placed upon them by law.

4 USE OF RESOURCES

I agree:

- (a) to uphold the political impartiality of the Office of the Police and Crime Commissioner.
- (b) Not to use the resources of the Commissioner for my personal benefit or for the benefit of my family, my friends, or any other person in relation to any business interest of mine.
- (c) Not to use the resources of the Commissioner improperly or for political purposes (including party political purposes).
- (d) To claim expenses and allowances only in accordance with the published expenses and allowances scheme of the Commissioner.

5 REGISTER OF DISCLOSABLE INTERESTS

(including those arising in relation to gifts and hospitality and those of a pecuniary nature)

I agree:

- (a) To act solely in the public interest and in exercising the functions of my office not act to gain financial or other benefits for myself, my family, my friends, or any person in relation to any business of mine or use or attempt to use my office to confer or secure for any person, including myself, an advantage or a disadvantage.
- (b) Within 28 days of taking office to enter in the Register of Disclosable Interests, maintained by the Monitoring Officer, every disclosable interest know to me, as set out in the attached Schedule A.
- (c) Within 28 days of becoming aware of any new disclosable interests or of any change to a registered disclosable update the Register of Disclosable Interests accordingly.
- (d) Within 28 days of receipt, to register the acceptance of any gift or hospitality worth £25 or more in the Register of Gifts and Hospitality. (Further information on registering gifts and hospitalities is attached at Schedule B.)
- (e) If the nature of the disclosable interest is such that I and the Monitoring Officer consider that disclosure could lead to me or a person connected with me being subject to violence or intimidation, then any entry in the Register of Disclosable Interests should not include details of the interest but should indicate that the interest has been disclosed and is withheld by virtue of this section of the Code.
- (f) If I am in any doubt about whether something could be considered a disclosable interest, I will consult the Monitoring Officer, or in their absence the Deputy Monitoring Officer.

6 CONFLICTS OF INTERESTS

- 6.1 In any case where exercising the functions of my office I have a disclosable interest (or other interest), which has become known to me, in the business to be transacted, I shall as soon as possible declare such interest. Where I determine the interest to be substantial I will not take part in the business to be transacted.
- 6.2 I will consider an interest to be substantial that I should not exercise the function personally, if it meets the following test:

"a member of the public with knowledge of the relevant facts, would reasonably consider the interest so significant that it would be likely to prejudice my judgement on the decision"

- 6.3 Where I determine an interest to be substantial I will withdraw from any discussion or decision regarding the item and delegate authority to the Director or the Chief Finance Officer of the Office of the Police and Crime Commissioner to act on my behalf. If there is a question about whether the matter may be delegated, I will seek the advice of the Monitoring Officer.

7 DISCLOSURE OF INFORMATION

- 7.1 I agree not to disclose information given to me in confidence or information acquired by me which is of a confidential nature, unless I have the consent of a person authorised to give it or I am required by law to do so or for the lawful purposes of my office provided that I shall not be prevented from disclosure to a third party for the purpose of obtaining professional legal advice where the third party agrees not to disclose the information to any other person;
- 7.2 Any disclosure made by me shall be reasonable, be in the public interest and made in good faith.
- 7.3 I agree not to prevent another person from gaining access to information to which that person is entitled by law.

Date:

11th August
2016

Signed by:

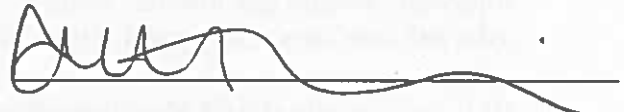


Police and Crime Commissioner

Date:

11.8.2014

Received by:



Monitoring Officer

NOTES:

TRANSPARENCY

A Register of Disclosable Interests, and a Register of Gifts and Hospitality will be maintained and will be published on my website. Further any disclosable interest that I declare will be recorded.

COMPLAINTS

I acknowledge that in accordance with legal requirements any complaint about the conduct of the Police and Crime Commissioner shall be referred to the Police and Crime Panel for Lancashire.

OPCC / GOV
14 June 2016

