



**Lancashire  
Constabulary**

police and communities together

## JOINT MANAGEMENT BOARD

<b>DECISION REF: 2017/37</b>	<b>DATE: 5TH DECEMBER 2017</b>
<b>TITLE: JOINT AUDIT and ETHICS COMMITTEE – CHAIRMAN AND MEMBERS</b>	
<b>REPORT BY: IAN COSH, DIRECTOR OF RESOURCES STEVE FREEMAN, CFO OPCC</b>	

### Executive Summary

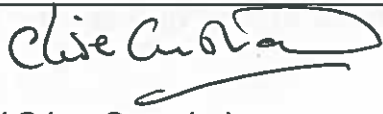
This report outlines the current membership structure of the Joint Audit and Ethics Committee. The term of membership for each of the members of the Committee end on 31<sup>st</sup> March 2018. In addition the current chair, Clive Portman, is proposing to stand down at the end of his 5 year term in December 2018.

This report details the plan for the current members and electing a new chair.

### Recommendation

To agree the following proposals:

1. To invite the JAEC members to express an interest in remaining for a further 4 years
2. To invite the JAEC members to express an interest in the position of Chair
3. Advertise any vacancies that may arise from this process either for members or chair.

Signature  Police and Crime Commissioner Date 5 <sup>th</sup> December 2017	Signature Chief Constable Date
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## **PART I**

### **1. Background and Advice**

The Financial Management Code of Practice for the Police Service of England and Wales sets out a requirement for all Police and Crime Commissioners (PCC) and Chief Constables (CC) to establish an independent audit committee. The Joint Audit and Ethics Committee is key to the PCC's and the CC's delivery of effective governance, assurance, risk management and statutory financial duties.

In 2014 the Joint Audit and Ethics committee was created for Lancashire and Clive Portman was appointed as the Chair with the Committee consisting of 4 members. The Chair has tenure for 5 years ending 31<sup>st</sup> December 2018 with the option of extending for a maximum of 10 years. The members were appointed for 4 years ending 31<sup>st</sup> March 2018 with the option of extending for a maximum of 8 years.

The Chair of the Committee, Clive Portman, has stated his wish that he does not want to be extended for an additional 5 years and his last day will be 31<sup>st</sup> December 2018.

The proposal is to invite the existing members of the committee to express an interest in remaining for a further 4 years. If they agree, they can subsequently express an interest for the position of Chair. Those vacancies that may arise either as the chair or as a member will then be advertised through the Office for the Police and Crime Commissioner.

### **2. Link to Police and Crime Plan**

The arrangements set out in the Terms of Reference meet the requirements of the Police and Reform and Social Responsibility Act 2011 (PRSRA), Home Office Financial Management Code of Practice (FMCoP) and the Chartered Institute of Public Finance and Accountancy Audit Committee Guidance.

The Joint Audit and Ethics Committee demonstrates to all stakeholders that the PCC and CC take their governance and risk management responsibilities seriously.

The Joint Committee assists the PCC in discharging statutory responsibilities in holding the CC to account and helping to deliver an improved policing service. This will be achieved by providing independent assurance on the adequacy of the risk management framework and the associated control environment, independent scrutiny of the organisation's financial and non-financial performance to the extent that it affects exposure to risk and weakens the control environment, and to oversee the financial accounts preparation.

### **3. Consultation**

None

### **4. Implications:**



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Signature	Signature 
Police and Crime Commissioner	Chief Constable
Date	Date 2/12/17

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### **3. Consultation**

None

### **4. Implications:**

**4.1 Legal considerations**

No legal issues have been identified.

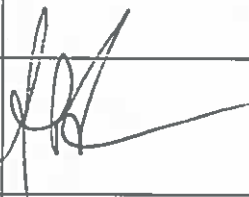
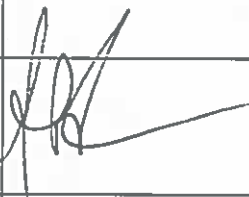
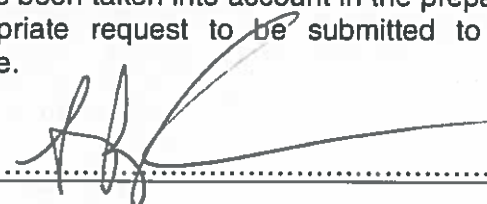
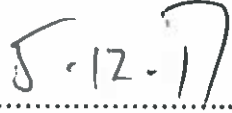
**4.2 Financial considerations**

The cost of any required recruitment will be contained within the existing revenue budget

**4.3 Equality considerations**

No equality issues have been identified.

**5. Background Papers**

Officer declaration	Date
LEGAL IMPLICATIONS – As above	
FINANCIAL IMPLICATIONS – As above	
EQUALITIES IMPLICATIONS – As above	
CONSULTATION – As above	
<p><b>Director to the Office of the Police and Crime Commissioner (Monitoring Officer)</b></p> <p>I have been informed about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lancashire.</p> <p>Signature..........Date..........</p>	

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