



**Lancashire
Constabulary**
police and communities together

REPORT TO: Joint Management Board

DATE: 3 March 2016

AGENDA ITEM: 3

SUBJECT: FEES AND CHARGES HANDBOOK

1. Summary

The Fees and Charges Handbook includes both the Association of Chief Police Officers (ACPO) national fees and charges and local discretionary fees and charges. In April 2015, a revision to the national fees and charges was published by the National Police Chiefs Council. The Fees and Charges Handbook has been updated to reflect these changes.

2. Decision Required

The Police and Crime Commissioner and Chief Constable are recommended to approve the Fees and Charges Handbook for 2016/17.

3. Information

Policing is generally funded out of public funds for the benefit of the public at large.

However, there is a limited range of activities where it is appropriate for the service to make charges to individuals or organisations to recover costs.

The Police Act 1996 (Sections 18, 25 and 92) and the Local Government and Rating Act 1997 (Section 31) provide the main legal basis for the charging structure. The Association of Chief Police Officers (ACPO) guidance on these is provided in the 'ACPO and the APCCs Guidelines on Charging for Police Services' document which was originally approved by ACPO Cabinet in July 2010 and is reviewed and updated at least annually. In April 2015, a revision to the national fees and charges was published by the National Police Chiefs Council (NPCC).

ISSUES FOR CONSIDERATION

NPCC have updated the current nationally agreed charging structure including descriptions. The Constabulary's Fees and Charges Handbook has been amended to reflect these changes. The Fees and Charges Handbook 2016/17 is provided at Appendix 1.

3. Implications

FINANCIAL COMMENTS

The revised charges are not expected to materially impact on the Commissioner's budget for 2016/17. Income is routinely monitored and projected on a monthly basis, any variances will be reported to Management Board.

LEGAL COMMENTS

Section 15 of the Police Reform and Social Responsibility Act 2011 extends to Commissioners, the powers of the Local Authorities Act 1970 to supply goods and services to other bodies or persons.

EQUALITY COMMENTS

No equality issues have been identified.

5 Links to Police & Crime Plan

The Fees and Charges Handbook links to the Commissioner's priority to ensure the delivery of an efficient and effective police service.

6 Reasons why restricted

Not applicable

7 Report Author

Ian Dickinson, Standards and Governance Officer, Office of the Police and Crime Commissioner